

Student Committee Charter

Purpose

The Student Committee is a standing committee of the Texas Association for Behavior Analysis (TxABA) whose purpose is to promote engagement, diversify opportunities, and provide resources among TxABA student members. Additionally, the Student Committee shall work with the Student Representative to ensure the perspective of students across the entirety of the state are represented on the council so as to further the growth of the next generation of behavior analysts.

Student Membership

The Student Committee shall have a minimum of three (3), and no more than twelve (9), committee members. Unless otherwise stated, committee members shall serve a 2-year term starting *August 1* and ending *July 31*. All committee members may apply for re-appointment following the conclusion of their term, for a maximum of two additional years of service. To be eligible to serve on the Student Committee, students must have a minimum of one year remaining in their masters or PhD program at the time of appointment (or re-appointment). *Committee members are comprised of the following combination:*

- **Chair:** The chair shall be the current ***TxABA Senior Student Representative***. *The chair is appointed by the Executive Council by majority vote. The chair schedules monthly meetings, sets agenda to reflect actions items that support assigned strategic plan goal/s, ensures meeting minutes are stored in committee google drive and reports member participation.*
- **Co-Chair:** *The co-chair shall be the current **TxABA Junior Student Representative**. The co-chair shall assist the chair with their assigned duties or conduct the duties of the chair in the chair's absence.*
- **Online Program Representative(s):** Selected from an online masters or doctoral program in behavior analysis or other eligible degree (to be determined at the discretion of EC).
- **Masters Student Representative(s):** Selected from an on the ground masters in behavior analysis or other eligible degree (to be determined at the discretion of EC).
- **PhD Student Representative(s):** *Selected from an on the ground doctoral program in behavior analysis or other eligible degree (to be determined at the discretion of EC).*

Note: *Any committee member, except Executive Director, can fulfill multiple committee member roles. However, the goal is for all roles to be represented. The Executive Council will make efforts to appoint students from a diverse range of universities across the state of Texas. At no point should the Student Committee consist of more than two students from a single university program (The Student*

Representatives do not count toward this total). The Executive Council will make efforts to appoint students across degree and program types.

Student Activities, Duties, and Responsibilities

Acting with the Executive Director, the Student Committee *has the authority to:*

- *Collaborate with EC to identify & implement at least one goal on TxABA's strategic plan.*
- *Provide strategic goal progress as requested by the ED or EC.*
- Establish TxABA Student Ambassadors whose role is to foster academic and professional relationships with the various university programs outside of but complementary to behavior analysis, such as speech language pathology.
- Promote TxABA sponsored scholarships/grants for students.
- Organize student events during the TxABA annual conference to promote engagement and connectedness across student membership.
- Organize student events outside of the TxABA annual conference to promote engagement and connectedness across student membership.
- Work in collaboration with the Program Committee to ensure alignment of student interests regarding professional and intellectual development are considered in the planning of annual service offerings.

Committee Standards

Activities

Committees shall have other responsibilities as deemed necessary by the TxABA Executive Council.

Executive Director and Secretary-Treasurer Role

The TxABA Executive Director and the Secretary-Treasurer shall serve as advisors (non-voting) and will provide administrative support and recommendations based on their knowledge of the organization's operations.

Recruitment

All committee members will be selected from among individuals with an active TxABA membership. Recruitment for open committee member seats will occur yearly. Applications will be accepted from April 1st through May 15th. Committees will submit their new member recommendation/s to the Executive Council (EC) by July 1st. Approved new members will start their term on August 1st unless otherwise deemed by the executive council.



Meetings

Committees will hold meetings monthly and members will demonstrate active participation by attending at least 70% of the meetings. Meeting minutes will be taken (for each meeting) and stored in the committee Google folder.

Sub-Committees

Committees may establish sub-committees as necessary for specific programs and services approved by the Executive Council.

Annual Reporting of Activities

Committees will submit an annual report of their activities to be presented at the annual business held during the TxABA conference.