



AN ABAI CHAPTER AFFILIATE

2019 Exhibitor Packet

Fort Worth, TX

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Conference Overview

Dates

Thursday, March 14, 2019 – Sunday, March 17, 2019

Hours

★ Thursday, March 14

Fair & Exhibit Set Up 4:00 pm – 6:00 pm

Jobs & University Fair 6:00 pm – 9:00 pm

Fair Only Tear Down 9:00 pm – 10:00 pm

★ Friday, March 15

Exhibitor Hours 7:00 am – 7:00 pm

★ Saturday, March 16

Exhibitor Hours 7:30 am – 4:00 pm

Speaker Dinner 4:00 pm – 6:00 pm

★ Sunday, March 17

Exhibit Area Closed

Accommodations

Conference Venue & Hotel

The Worthington Renaissance Fort Worth Hotel

200 Main St, Fort Worth, TX 76102 ([map](#))

(817) 870-1000

Dining

Some food and snacks will be provided throughout the conference.

Parking

24-Hour Valet for \$20 per day and Self-Parking for \$28 per day.

Airport Transportation

Dallas-Forth Worth Airport (DFW)

Travel distance to hotel: Approximately 24.3 miles

Dallas Love Field Airport (DAL)

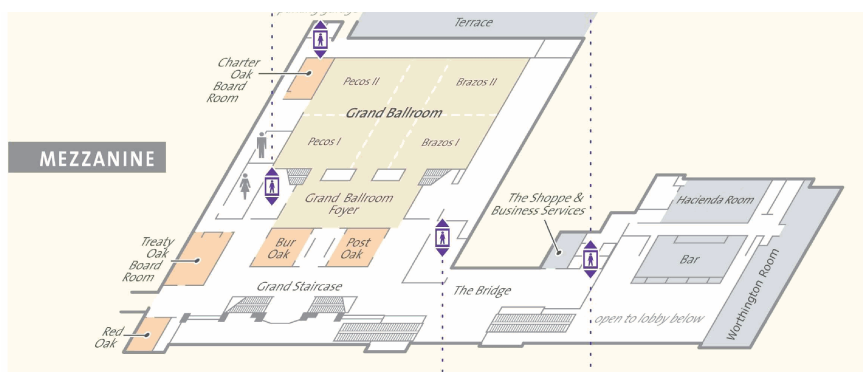
Travel distance to hotel: Approximately 33.0 miles

Floor Plan

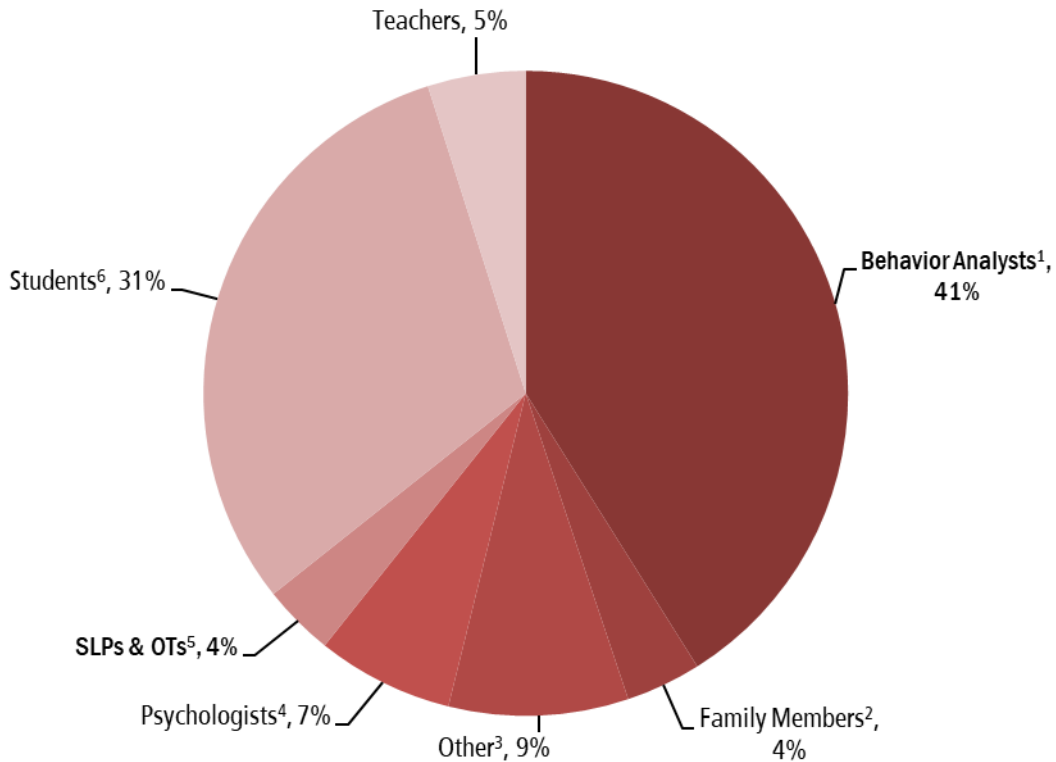
The exhibit area will be on the Mezzanine level in the Grand ballroom Foyer and the Grand Staircase.

The exhibit area will have coffee and snack items throughout the conference to attract attendees.

Exhibitors will be able to pick their exhibit space according to sponsor level and registration date.



Conference Demographics



Number of 2018 attendees: 1,329

1. Board Certified Behavior Analysts (BCBAs) & Board Certified Assistant Behavior Analysts (BCaBAs)
2. Family members of individuals with special needs
3. Other includes: Neuroscientists, Basic Researchers, Animal Trainers, Organizational Consultants, Nurses, Childcare Professionals, Public Policy/Administration
4. May include individuals with more than one certification or license
5. Speech Language Pathologists (SLPs) and Occupational Therapists (OTs)
May include individuals with more than one certification or license
6. Students of (in order from largest number to smallest) Behavior Analysis or Applied Behavior Analysis, Psychology, Education, Neuroscience, Other

Exhibit Information

Exhibitor Applications are required to secure an exhibit space and must be accompanied by a payment in full by **February 5, 2019**. Exhibitor applications are processed on a first-come, first served basis. Exhibits include one 6' x 6' table, two chairs, and two exhibitor badges*. Additional exhibitor badges may be purchased for \$15 each.

*Only required for exhibitors not already registered to attend the conference presentations.

Service Providers and Vendors

Jobs Fair ONLY: Thursday from 6 to 9 pm	<i>\$100 per exhibit</i>
Thursday - Saturday (see schedule for times)	<i>\$500 per exhibit **</i>

** Includes one free conference registration, in addition to two exhibitor badges, and a free Provider Directory listing for one location.

Universities & Government Programs

University Fair ONLY: Thursday from 6 to 9 pm	<i>\$25 per exhibit</i>
Thursday - Saturday (see schedule for times)	<i>\$125 per exhibit</i>

TxABA Special Interest Groups

Complimentary

TxABA SIGs receive a complimentary exhibit if group members will be attending who can set up / tear down and periodically monitor the exhibit. If no SIG members are attending who can assist with the exhibit, the SIG can mail printed brochures to be placed at the registration table. Email txaba@txaba.org for more information.

TxABA Special Interest Groups

Electricity, Internet, and Shipping / Receiving services must be ordered and paid for through the hotel. The order forms are provided at the end of the packet. Please contact the hotel directly if you have questions about these costs / services.

Electricity, Internet, & Shipping / Receiving

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Sponsorships

Platinum Sponsor – \$6,500

One Platinum Sponsor available: **VIP Dinner on Saturday**

Includes:

- ★ First pick of booth location
- ★ 2 exhibitor badges
- ★ Exhibit at the Jobs Fair on Thursday night with electricity and 2 internet passes
- ★ Friday and Saturday exhibit with electricity and 2 internet passes
- ★ 5 conference registrations and free CEUs for those attendees
- ★ 2 invitations to the Saturday Speaker Dinner
- ★ Full page ad on back cover of program
- ★ Your company's logo on the TxABA conference website
- ★ Your company's logo on sponsorship signage throughout the conference
- ★ Acknowledgement on-screen during breaks throughout the entire conference
- ★ 4 hours of pre-scheduled access to a meeting/interview room
- ★ Unlimited job ad postings on the TxABA website in 2019
- ★ Free provider directory postings for all your locations

Gold Sponsors – \$4,900

Two Gold Sponsors available: **Thursday Welcome Reception**

Includes:

- ★ Priority booth location
- ★ 2 exhibitor badges
- ★ Exhibit at the jobs fair on Thursday night with electricity and 2 internet passes
- ★ Friday and Saturday exhibit with electricity and 2 internet passes
- ★ 4 conference registrations, including free CEUs for those attendees
- ★ Full page ad on inside front or inside back cover of program
- ★ Your company's logo on the TxABA conference web page & on sponsorship signage during the welcome reception
- ★ Acknowledgement on-screen during breaks on Friday
- ★ 2 free job ad postings on the TxABA website in 2018
- ★ Free provider directory postings for all your locations

Silver Sponsors – \$3,600

Three Silver Sponsors available: One each for **Friday, Saturday, or Sunday Morning (Breakfast)**

Includes:

- ★ Priority booth location
- ★ 2 exhibitor badges
- ★ Exhibit at the jobs fair on Thursday night with electricity
- ★ Friday and Saturday exhibit with electricity
- ★ 3 conference registrations, including free CEUs for those attendees
- ★ Full page ad in program
- ★ Your company's logo on the TxABA conference web page & on signage during the breakfast you are sponsoring
- ★ Acknowledgement on-screen before the first presentations that morning
- ★ Free provider directory postings for all your locations

Bronze Sponsors – \$2,000

Four Bronze Sponsors available: Two each for **Friday or Saturday Afternoon (Break)**

Includes:

- ★ Priority booth location
- ★ 2 exhibitor badges
- ★ Exhibit at the jobs fair on Thursday night with electricity
- ★ Friday and Saturday exhibit with electricity
- ★ 2 conference registrations, including free CEUs for those attendees
- ★ Half page ad in program
- ★ Your company's logo on the TxABA conference web page & on signage during the break you are sponsoring
- ★ Acknowledgement on-screen after lunch that afternoon
- ★ Free provider directory postings for all your locations

Exhibitor Rules and Regulations

Regional Conference on Behavior Analysis
Hosted by the Texas Association for Behavior Analysis

Responsibility Clause

Exhibitor shall be fully responsible to pay for any and all damages to property owned by TxABA and the Worthington (THE WORTHINGTON RENAISSANCE FORT WORTH HOTEL), its owners or managers, which result from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless TxABA and the Worthington (THE WORTHINGTON RENAISSANCE FORT WORTH HOTEL), their respective owners, managers, officers or directors, agents, employees and volunteers, subsidiaries and affiliates, from any damages or charges resulting from Exhibitor's use of the property. The Exhibitor understands that neither TxABA nor the Worthington maintain insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from, out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, the Hotel or any part thereof.

Exhibit Approval Process

TxABA reserves the right to determine the suitability of all exhibits and advertisements submitted, and to reject those that are not consistent with the mission of TxABA. You will receive confirmation from the TxABA office when your application is received and approved. All applications are accepted by TxABA subject to the conditions and requirements contained in these Rules & Regulations and within the Packet. The exhibiting or promotion of services, products, or equipment at the TxABA exhibit does not constitute endorsement by TxABA of such services, products, or equipment. An exhibitor is not permitted to represent in any manner that its goods or services have been endorsed by TxABA.

Payments

All exhibitor fees are required by February 5, 2019 along with your application to reserve your booth.

Visit our Web site for payment options and information: www.txaba.org/conference/

Cancellation

Exhibits canceled on or before February 5, 2019 will receive a refund minus a \$25 administrative fee to the source of payment origin. No cancellations will be made after that.

Sale of Products/Services

Exhibitor is responsible to collect and remit applicable sales and use taxes to the State of Texas and/or any and all local jurisdictions for its sales of products or services.

Exhibit Space

Spaces are assigned according to exhibit needs. Exhibitors will receive their table number upon check-in. Exhibitors may not place their belongings in the Exhibit Area before Set Up begins. Exhibits shall be arranged to not interfere with access to other exhibits. Exhibitors are to maintain their exhibits in a clean, orderly and safe manner. TxABA reserves the right to make the final determination on all space assignments. Exhibitors must surrender space occupied by them in the same condition it was in at the commencement of occupation. Exhibitors or their representatives shall not injure or deface the walls, columns, floors, or furniture of the exhibit facilities. All property destroyed or damaged by the exhibitor must be replaced in its original condition by the exhibitor at his or her own expense. The exhibitor shall be liable for all property damaged.

Exhibitor Code of Conduct

Canvassing or distributing advertising matter outside the exhibitor's own space is not permitted. It is strictly prohibited to publicize and/or maintain any extracurricular activities, inducements, or demonstrations away from the exhibition area during the exhibit hours. Musical instruments, audio equipment, and other devices shall be operated at a level that will not interfere with other exhibitors. X-ray equipment may not be operated. Volatile or flammable oils, gases, other explosive flammable matter or material, or any substance prohibited by city laws or insurance carriers are not permitted on the premises.

Security

Do not leave items of value unattended. Exhibitors will be responsible for the security of booth materials and personal items at all times.

ADA Compliant

The exhibitor agrees to ensure that its exhibit booth space is in compliance with the Americans with Disabilities Act (ADA). To comply with the ADA, exhibitors should make every effort to accommodate attendees with disabilities.

TxABA Contact Information

Mail form and payment, if applicable, to: TxABA, PO Box 61, Denton, TX 76202-0061. E-mail files and refer questions to: txaba@txaba.org.

TEXAS ASSOCIATION FOR BEHAVIOR ANALYSIS

Exhibitor Agreement

Contact Information		
Contact Name	Email Address	
Business Name		
Mailing Address		
Phone Number	Website	
Exhibit Information		
List the service(s) and/or product(s) that you will be promoting/selling and describe the relevance to the practice of behavior analysis.		
Names of 2 exhibitors included in cost of exhibit registration.	Name of 1 free conference attendee (for the \$500 exhibit).	
Additional exhibitors — \$15 each		
Emergency contact information:		
Exhibit Registration:		
Service or Product Exhibit—\$500 University or Govt. Exhibit—\$125	Jobs Fair ONLY —\$100 University Fair ONLY —\$25	TxABA SIG— Complimentary
Sponsorships:		
Platinum Sponsorship—\$6,500 Gold Sponsorship—\$4,900	Silver Sponsorship—\$3,600 Bronze Sponsorship—\$2,000	

By signing this document, I agree to comply with the Rules and Regulations outlined in the exhibitor packet.

Signature: _____ Date: _____